



St Martin's CE Primary School

Covid-19 Risk Assessment from September 2021 (Stage 4 of the Government's Roadmap)

This needs to be read in conjunction with [LINK to School Covid Contingency Plan](#) [LINK to Trust managing outbreaks document](#) and is subject to change depending on cases in our local area.

Hazard / Activity	At risk?	Control Measures	H/M/L	Actions
<p>Awareness of policies and procedures</p>		<ul style="list-style-type: none"> - All staff, parents, governors, visitors and volunteers are aware of all relevant policies and procedures. - All staff have access to all relevant guidance and legislation including, but not limited to, the following: <small>(The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013, The Health Protection (Notification) Regulations 2010, Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities', DfE and PHE (2020) 'COVID-19: guidance for educational settings')</small> - All staff receive any necessary training that helps minimise the spread of infection, e.g. managing a suspected case etc... - The school keeps up-to-date with advice issued by, but not limited to, the following: DfE; NHS; Department for Health and Social Care; Public Health England; and County advice. - Staff are made aware of the school's infection control procedures in relation to coronavirus via email or staff meetings 	M	<ul style="list-style-type: none"> - Remove old C19 signage from around the school site (interior and exterior). - Inform all staff of updated risk assessment & Trust Managing Outbreaks Plan. - Inform LGB of revised changes, in line with DfE

		<p>and contact the school as soon as possible if they believe they may have been exposed to coronavirus.</p> <ul style="list-style-type: none"> - Parents are made aware of the school's infection control procedures in relation to coronavirus via letter and social media – they are informed that they must contact the school as soon as possible if they believe their child has been exposed to coronavirus. See Managing an Outbreak document. - Pupils are made aware of the need to tell a member of staff if they feel unwell. 		<p><i>guidance and seek approval.</i></p> <ul style="list-style-type: none"> - <i>Inform parents of updated risk assessments and plans for Sep 2021.</i>
Disruption to the running of the school in cases of local outbreak		<ul style="list-style-type: none"> - The school has a Covid Contingency Summary document based on the Trust's Managing Outbreaks Plan in place – the plan is reviewed as necessary. - The school adheres to and keeps up-to-date with the latest local and national advice about school closures – advice is sought from the local HPT or DfE helpline where required. - Follow Government advice and follow any instructions. 		<ul style="list-style-type: none"> - <i>Ensure the school Covid Contingency Summary Document and Managing Outbreaks document is shared with all staff and all Senior Members of staff feel confident to implement when/ if necessary.</i>
Cleaning of school		<ul style="list-style-type: none"> - An enhanced cleaning schedule is implemented throughout the site, ensuring that contact points, work surfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly. - Hand towels and hand wash are to be checked and replaced as needed by class teaching assistants and cleaning staff - Enhanced cleaning regime for shared facilities particularly door handles, locks and toilet flush. Classroom surfaces and contact points to be cleaned at midday. - Hand sanitizer available at entrances. - Lidded bins in classrooms. - Disposable tissues in each classroom to implement the 'catch it, bin it, kill it' approach. 		<ul style="list-style-type: none"> - <i>Ensure adequate stock is ordered reading for September including hand sanitiser and antibacterial surface sprays.</i> - <i>Carry out a deep clean during the summer.</i> - <i>Ensure Catch it, Bin it, Kill it signage and</i>

		<ul style="list-style-type: none"> - Waste bags and containers - kept closed and stored separately from communal waste for 72 hours. Use of waste bins. Specific collection. - Waste collections made when the minimum number of persons are on site (i.e. after normal opening hours). 		<p><i>promotion isn't stopped and lidded bins are available to dispose of used tissues.</i></p>
PPE & Intimate Care		<ul style="list-style-type: none"> - Most staff in schools will not require PPE beyond what they would normally need for their work. If a pupil already has routine intimate care needs that involve the use of PPE, the same PPE should continue to be used. <p>Additional PPE for coronavirus (COVID-19) is only required in a very limited number of scenarios, for example, when:</p> <ul style="list-style-type: none"> - a pupil becomes ill with coronavirus (COVID-19) symptoms, and only then if a 2 metre distance cannot be maintained - performing aerosol generating procedures (AGPs) LINK - When working with children and young people who cough, spit or vomit but do not have coronavirus (COVID-19) symptoms, only any PPE that would be routinely worn, should be worn. 		
Ventilation classrooms and /offices		<ul style="list-style-type: none"> - Identify any poorly ventilated spaces and take steps to improve fresh air flow - Where appropriate open external windows, internal doors and external doors to improve natural ventilation 		
Hygiene Practices		<ul style="list-style-type: none"> - Staff should continue to ensure that children clean their hands regularly, this can be done with soap and water or hand sanitiser, educating children with videos and reminders via - Staff and visitors are encouraged to wash their hands with soap or alcohol-based sanitisers and follow infection control procedures in accordance with the DfE and PHE's guidance. 		<ul style="list-style-type: none"> - <i>Update signage around the school relating to good hygiene practices including Catch it, Bin it, Kill it approach.</i> - <i>Adjust the daily</i>

		<ul style="list-style-type: none"> - Sufficient amounts of soap (or hand sanitiser where applicable), clean water and paper towels are supplied in all toilets and kitchen areas. - Pupils are supervised by staff when washing their hands to ensure it is done correctly, where necessary. - Pupils are discouraged from sharing cutlery, cup or food. - All cutlery and cups are thoroughly cleaned before and after use. - Cleaners to carry out daily, thorough cleaning that follows national guidance and is compliant with the COSHH Policy and the Health and Safety Policy. 		<p><i>presentation for children - show weekly reminding them of safe practices</i></p> <ul style="list-style-type: none"> - <i>Ensure mid day clearing of shared areas continues</i>
Spread of infection		<ul style="list-style-type: none"> - Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with guidance, using PPE at all times. - Parents are informed not to bring their children to school or on the school premises if they show signs of being unwell - Staff and pupils do not return to school before the minimum recommended exclusion period has passed, if told to isolate in line with national guidance. Fully vaccinated adults and children under 18 are able to return if they have have no symptoms - The school in liaison with individuals' medical professionals where necessary, reviews the needs of pupils who are vulnerable to infections. - Any additional provisions for pupils who are vulnerable to infections are put in place by the headteacher, in liaison with the pupil's parents where necessary. 		<ul style="list-style-type: none"> - <i>Ensure parents are fully informed in start of term documentation of their responsibility re- isolation and non attendance with symptoms.</i>
Classroom Management		<ul style="list-style-type: none"> - It is no longer required for forward facing tables - Continue use of anti-bac on entry to school and before eating - Clean surfaces and contact points at mid day 		

		<ul style="list-style-type: none"> - Outbreak management plans should cover the possibility of reintroduction of restrictions on mixing for a temporary period in case of local outbreak. - Continue to use a cautious approach with arrangements. 		
Assemblies/ Acts of Worship		<ul style="list-style-type: none"> - There are no restrictions in place for holding assemblies and singing in the school hall, unless we are advised via Cornwall.gov or South West Public Health that our area requires an enhanced response or there is an outbreak. 		
Lunchtimes		<ul style="list-style-type: none"> - Lunchtime arrangements can revert back to previous arrangements, unless we are advised via Cornwall.gov or South West Public Health that our area requires an enhanced response or there is an outbreak. - Tables must still be cleaned on a regular basis throughout dinner time activities. 		
Breaktime & Using Equipment		<ul style="list-style-type: none"> - Previous playtimes and groups can be reinstated and no restrictions in place regarding using and sharing play equipment, unless we are advised via Cornwall.gov or South West Public Health that our area requires an enhanced response or there is an outbreak. 		
Face Coverings		<ul style="list-style-type: none"> - Face coverings are no longer advised for staff and visitors in classrooms or communal areas, however, staff may wear them if they wish - unless - It is recommended that they are worn in enclosed and crowded spaces where staff may come into contact with people you don't normally meet. This includes public transport and dedicated transport to school. - School will follow the Director of public health advice in cases of local outbreak. See managing outbreaks plan. 		<ul style="list-style-type: none"> - <i>Inform staff of changes.</i> - <i>Ensure safe disposal is still available for any staff who decide to still wear a face covering in communal space.</i>

<p>Ill Health</p>		<ul style="list-style-type: none"> - Staff are informed of the symptoms of possible coronavirus infection, e.g. a cough, loss or change to sense of smell or taste and high temperature and are kept up-to-date with national guidance about the signs, symptoms and transmission of coronavirus. - Any pupil or member of staff who displays signs of being unwell, such as having a cough, fever or a loss or change to their sense of smell or taste, is immediately taken out of the class and placed in an area where they will not come into contact with others and are supervised at all times. - For pupils the relevant member of staff calls for emergency assistance immediately if pupils' symptoms worsen. - The parents of unwell pupils are informed as soon as possible of the situation by a relevant member of staff. - Where contact with a pupil's parents cannot be made, appropriate procedures are followed in accordance with those outlined in DfE guidance. - Unwell pupils who are waiting to go home are kept in an area where they can be at least two metres away from others. - Areas used by unwell staff and pupils who need to go home are appropriately cleaned once vacated, using a disinfectant and care to be taken when cleaning all hard surfaces. - If unwell pupils and staff are waiting to go home, they are instructed to use different toilets to the rest of the school to minimise the spread of infection. - Any pupils who display signs of infection are taken home immediately, or as soon as practicable, by their parents and a PCR test is to be booked – the parents are advised to contact NHS 111 immediately or call 999 if the pupil becomes seriously ill or their life is at risk. - Any members of staff who display signs of infection are sent home immediately and are advised to contact NHS 111 immediately or call 999 if they become seriously ill or their life 		
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		is at risk. A PCR test is to be taken immediately, regardless of LFT.		
Asymptomatic Testing		<ul style="list-style-type: none"> - There is no need for primary age pupils (those in year 6 and below) to test - No testing is required of Primary age children, but adult family members are encouraged to continue twice weekly testing - Staff should undertake twice weekly home tests whenever they are on site until the end of September when this will be reviewed 		
<p>Positive Cases of Coronavirus</p> <p>Please refer to local flow chart</p>		<ul style="list-style-type: none"> - Schools no longer need to do contact tracing as close contacts will be identified via NHS Test and Trace. - School will support NHS Test and Trace when required to help identify close contacts <p>From 16th August 2021</p> <ul style="list-style-type: none"> - From 16 August 2021, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. - Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. - We would encourage all individuals to take a PCR test if advised to do so. <p>Staff / Pupils</p> <ul style="list-style-type: none"> - with a positive lateral flow test result should self-isolate in line with the stay at home guidance and get a PCR test immediately to check if they have COVID-19 and continue to self-isolate - If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self test and the pupils/staff can return to school as long as the individual doesn't have COVID-19 symptoms. 		

Vulnerable Children		<ul style="list-style-type: none">● DfE Guidance states that all medically vulnerable children should attend their education setting unless they are one of the very small number of children under paediatric or other specialist care who have been advised by their GP or clinician not to attend.		
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