



St Martin's CE Primary School

Covid-19 Risk Assessment from December 2021

14th December 2021 Update to including Daily Testing for contacts of COVID-19

3rd January 2022 update to reflect changes to isolation periods. Testing and vulnerable children definition

This needs to be read in conjunction with [LINK to School Covid Contingency Plan](#) [LINK to Trust managing outbreaks document](#) and is subject to change depending on cases in our local area.

Hazard / Activity	At risk?	Control Measures	H/M/L	Actions
Awareness of policies and procedures		<ul style="list-style-type: none"> - All staff, parents, governors, visitors and volunteers are aware of all relevant policies and procedures. - All staff have access to all relevant guidance and legislation including, but not limited to, the following: <small>(The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013, The Health Protection (Notification) Regulations 2010, Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities', DfE and PHE (2020) 'COVID-19: guidance for educational settings')</small> - All staff receive any necessary training that helps minimise the spread of infection, e.g. managing a suspected case etc... - The school keeps up-to-date with advice issued by, but not limited to, the following: DfE; NHS; Department for Health and Social Care; Public Health England; and County advice. 	M	<ul style="list-style-type: none"> - <i>Inform all staff of updated risk assessment & Trust Managing Outbreaks Plan.</i> - <i>Inform LGB of revised changes, in line with DfE guidance and seek approval.</i>

		<ul style="list-style-type: none"> - Staff are made aware of the school's infection control procedures in relation to coronavirus via email or staff meetings and contact the school as soon as possible if they believe they may have been exposed to coronavirus. - Parents are made aware of the school's infection control procedures in relation to coronavirus via letter and social media – they are informed that they must contact the school as soon as possible if they believe their child has been exposed to coronavirus. See Managing an Outbreak document. - Pupils are made aware of the need to tell a member of staff if they feel unwell. 		<ul style="list-style-type: none"> - <i>Inform parents of updated risk assessments and plans for Jan 2022</i>
Disruption to the running of the school in cases of local outbreak		<ul style="list-style-type: none"> - The school has a Covid Contingency Summary document based on the Trust's Managing Outbreaks Plan in place – the plan is reviewed as necessary. - The school adheres to and keeps up-to-date with the latest local and national advice about school closures – advice is sought from the local HPT or DfE helpline where required. - Follow Government advice and follow any instructions. 	L	<ul style="list-style-type: none"> - <i>Ensure the school Covid Contingency Summary Document and Managing Outbreaks document is shared with all staff and all Senior Members of staff feel confident to implement when/ if necessary.</i>
Cleaning of school		<ul style="list-style-type: none"> - An enhanced cleaning schedule is implemented throughout the site, ensuring that contact points, work surfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly. - Hand towels and hand wash are to be checked and replaced as needed by class teaching assistants and cleaning staff - Enhanced cleaning regime for shared facilities particularly door handles, locks and toilet flush. Classroom surfaces and contact points to be cleaned at midday. - Hand sanitizer available at entrances. - Lidded bins in classrooms. 	L	<ul style="list-style-type: none"> - <i>Ensure adequate stock is ordered reading for September including hand sanitiser and antibacterial surface sprays.</i> - <i>Ensure Catch it, Bin it, Kill it signage and promotion isn't</i>

		<ul style="list-style-type: none"> - Disposable tissues in each classroom to implement the 'catch it, bin it, kill it' approach. - Waste bags and containers - kept closed and stored separately from communal waste for 72 hours. Use of waste bins. Specific collection. - Waste collections made when the minimum number of persons are on site (i.e. after normal opening hours). 		<p><i>stopped and lidded bins are available to dispose of used tissues.</i></p> <ul style="list-style-type: none"> - <i>Continue to monitor effectiveness of cleaning</i>
PPE & Intimate Care		<ul style="list-style-type: none"> - Most staff in schools will not require PPE beyond what they would normally need for their work. If a pupil already has routine intimate care needs that involve the use of PPE, the same PPE should continue to be used. <p>Additional PPE for coronavirus (COVID-19) is only required in a very limited number of scenarios, for example, when:</p> <ul style="list-style-type: none"> - a pupil becomes ill with coronavirus (COVID-19) symptoms, and only then if a 2 metre distance cannot be maintained - performing aerosol generating procedures (AGPs) LINK - When working with children and young people who cough, spit or vomit but do not have coronavirus (COVID-19) symptoms, only any PPE that would be routinely worn, should be worn. 	L	
Ventilation classrooms and /offices		<ul style="list-style-type: none"> - Identify any poorly ventilated spaces and take steps to improve fresh air flow - Daily check of CO2 monitors to ensure ventilation is adequate. Where appropriate open external windows, internal doors and external doors to improve natural ventilation 	M	
Hygiene Practices		<ul style="list-style-type: none"> - Staff should continue to ensure that children clean their hands regularly, this can be done with soap and water or hand sanitiser, educating children with videos and reminders via 	L	

		<ul style="list-style-type: none"> - Staff and visitors are encouraged to wash their hands with soap or alcohol-based sanitisers and follow infection control procedures in accordance with the DfE and PHE's guidance. - Sufficient amounts of soap (or hand sanitiser where applicable), clean water and paper towels are supplied in all toilets and kitchen areas. - Pupils are supervised by staff when washing their hands to ensure it is done correctly, where necessary. - Pupils are discouraged from sharing cutlery, cups or food. - All cutlery and cups are thoroughly cleaned before and after use. - Cleaners to carry out daily, thorough cleaning that follows national guidance and is compliant with the COSHH Policy and the Health and Safety Policy. 		
Spread of infection		<ul style="list-style-type: none"> - Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with guidance, using PPE at all times. - Parents are informed not to bring their children to school or on the school premises if they show signs of being unwell - Staff and pupils do not return to school before the minimum recommended isolation period has passed, if told to isolate in line with national guidance. Fully vaccinated adults and children under 18 are able to return if they have have no symptoms - The school in liaison with individuals' medical professionals where necessary, reviews the needs of pupils who are vulnerable to infections. - Any additional provisions for pupils who are vulnerable to infections are put in place by the headteacher, in liaison with the pupil's parents where necessary. 	M	
Classroom Management		<ul style="list-style-type: none"> - It is no longer required for forward facing tables 	L	

		<ul style="list-style-type: none"> - Continue use of anti-bac on entry to school and before eating - Clean surfaces and contact points at mid day - Outbreak management plans should cover the possibility of reintroduction of restrictions on mixing for a temporary period in case of local outbreak. - Continue to use a cautious approach with arrangements. 		
Assemblies/ Acts of Worship		<ul style="list-style-type: none"> - There are no restrictions in place for holding assemblies and singing in the school hall, unless we are advised via Cornwall.gov or South West Public Health that our area requires an enhanced response or there is an outbreak. If this is the case, a school split will be considered (Key stage one and Key stage two assemblies <15 minutes). 	M	
School Performances/Parent Evenings/Residential visits		<ul style="list-style-type: none"> ● Residential educational visits will be reviewed and cancelled / rescheduled inline with guidance. Parents will be given their money back. ● Open days will be be move online where possible or be cancelled ● Transition or taster days will move online where possible or be cancelled ● Parental attendance in settings will stop and parent consultations / evenings will move online or over the telephone. ● Performances in settings will continue without an audience if the guidance allows. Recordings will be made where this can be done in line with data protection and safeguarding and circulated to parents. 	M	<i>SE and Admin to ensure all parents are notified</i>
Lunchtimes		<ul style="list-style-type: none"> - Lunchtime arrangements can revert back to previous arrangements, unless we are advised via Cornwall.gov or South West Public Health that our area requires an enhanced response or there is an outbreak. 	M	

		<ul style="list-style-type: none"> - Tables must still be cleaned on a regular basis throughout dinner time activities. - Ensure good ventilation of hall 		
Breaktime & Using Equipment		<ul style="list-style-type: none"> - Previous playtimes and groups can be reinstated and no restrictions in place regarding using and sharing play equipment, unless we are advised via Cornwall.gov or South West Public Health that our area requires an enhanced response or there is an outbreak. 	L	
Face Coverings		<ul style="list-style-type: none"> - Face coverings are currently required in all communal areas by adults - It is recommended that they are worn in enclosed and crowded spaces where staff may come into contact with people you don't normally meet. This includes public transport, places and dedicated transport to school. - School will follow the Director of public health advice in cases of local outbreak. See managing outbreaks plan. 	L	
Ill Health		<ul style="list-style-type: none"> - Staff are informed of the symptoms of possible coronavirus infection, e.g. a cough, loss or change to sense of smell or taste and high temperature and are kept up-to-date with national guidance about the signs, symptoms and transmission of coronavirus. - Any pupil or member of staff who displays signs of being unwell, such as having a cough, fever or a loss or change to their sense of smell or taste, is immediately taken out of the class and placed in an area where they will not come into contact with others and are supervised at all times. - For pupils the relevant member of staff calls for emergency assistance immediately if pupils' symptoms worsen. - The parents of unwell pupils are informed as soon as possible of the situation by a relevant member of staff. 	M	

		<ul style="list-style-type: none">- Where contact with a pupil's parents cannot be made, appropriate procedures are followed in accordance with those outlined in DfE guidance.- Unwell pupils who are waiting to go home are kept in an area where they can be at least two metres away from others. This will be the reception area and whilst waiting to be collected the 2 m space will be enforced. E.g. visitors may need to come in via another door until the child has been collected and the room aired and wiped down- Areas used by unwell staff and pupils who need to go home are appropriately cleaned once vacated, using a disinfectant and care to be taken when cleaning all hard surfaces.- If unwell pupils and staff are waiting to go home, they are instructed to use different toilets to the rest of the school to minimise the spread of infection.- Any pupils who display signs of infection are taken home immediately, or as soon as practicable, by their parents and a PCR test is to be booked – the parents are advised to contact NHS 111 immediately or call 999 if the pupil becomes seriously ill or their life is at risk.- Any members of staff who display signs of infection are sent home immediately and are advised to contact NHS 111 immediately or call 999 if they become seriously ill or their life is at risk. A PCR test is to be taken immediately, regardless of LFT. <p>Staff required to isolate from 2nd January must follow this guidance:</p> <ul style="list-style-type: none">● the staff member should continue to undertake daily LFD tests for the remaining days of isolation period. For example, if the first LFD test was taken on the sixth day, and the second LFD test was taken on the seventh day, they should continue to take LFD tests on day 8, 9 and 10. If the		
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		<p>first LFD test was taken on the seventh day and the second LFD test was taken on the eighth day, they should continue to take LFD tests on day 9 and 10</p> <ul style="list-style-type: none"> ● if any of these LFD test results are positive the staff member should isolate and should wait 24 hours before taking the next LFD test ● on days the staff member is working, the LFD test should be taken prior to beginning their shift, as close as possible to the start time ● the staff member must continue to comply with all relevant infection control precautions and PPE must be worn properly throughout the day 		
Asymptomatic Testing		<ul style="list-style-type: none"> - No testing is required of Primary age children (unless they are showing a positive PCR or have been a close contact of a positive case. Adult family members are encouraged to continue twice weekly testing - Staff should undertake twice weekly home tests whenever they are on site 	L	
Positive Cases of Coronavirus		<p>From January 2nd 2022</p> <p>Self-isolate straight away and get a PCR test (a test that is sent to the lab) on GOV.UK as soon as possible if you have any of these 3 symptoms of COVID-19, even if they are mild:</p> <ul style="list-style-type: none"> ● a high temperature 	L	

- a new, continuous cough
- a loss or change to your sense of smell or taste

You should also self-isolate straight away if:

- you've tested positive for COVID-19 – this means you have the virus
- someone you live with has symptoms or tested positive (unless you are not required to self-isolate – check below if this applies to you)
- you've been told to self-isolate following contact with someone who tested positive – [find out what to do if you're told to self-isolate by NHS Test and Trace or the NHS COVID-19 app](#)

When you do not need to self-isolate

If you live with or have been in contact with someone with COVID-19, you will not need to self-isolate if any of the following apply:

- you're fully vaccinated – this means 14 days have passed since your final dose of an approved COVID-19 vaccine
- you're under 18 years and 6 months old
- you're taking part or have taken part in an approved COVID-19 vaccine trial
- you're not able to get vaccinated for medical reasons

Even if you do not have symptoms, you're strongly advised to:

- do daily rapid lateral flow tests (1 a day for 7 days), if you're fully vaccinated, to protect yourself and others from COVID-19 - [find out more about daily testing on GOV.UK](#)
- follow advice on [how to avoid catching and spreading COVID-19](#)
- consider limiting contact with [people who are at higher risk from COVID-19](#)

People who receive negative LFD results on day 6 and day 7 of their self-isolation period – with tests taken 24 hours apart – will no longer have to self-isolate for the full 10 days. The first test must be taken no earlier than day 6 of the self-isolation period.

Those who leave self-isolation on or after day 7 are strongly advised to limit close contact with other people in crowded or poorly ventilated spaces, work from home and minimise contact with anyone who is at higher risk of severe illness if infected with COVID- 19.

There is no change to the guidance for unvaccinated contacts of positive COVID-19 cases, who are still required to self-isolate for 10 full days after their date of exposure to the virus.

For students with SEND who struggle to or are unable to self-swab daily for 7 days, settings should work with students and their families to agree an appropriate testing route, such

		<p>as assisted swabbing. Information on further support measures will be provided.</p> <p>Children under 5 are not being advised to take part in daily testing of close contacts. If a child under 5 is a contact of a confirmed case, they are not required to self-isolate and should not start daily testing. If they live in the same household as someone with COVID-19 they should limit their contact with anyone who is at higher risk of severe illness if infected with COVID-19, and arrange to take a PCR test as soon as possible. They can continue to attend an education or childcare setting while waiting for the PCR result. If the test is positive, they should follow the stay at home: guidance for households with possible or confirmed</p>		
<p>Vulnerable Children</p>		<ul style="list-style-type: none"> ● DfE Guidance states that all medically vulnerable children should attend their education setting unless they are one of the very small number of children under paediatric or other specialist care who have been advised by their GP or clinician not to attend. <p><i>Additional criteria from 2nd January for Definition of Vulnerable:</i></p> <ul style="list-style-type: none"> ● <i>those with a social worker</i> ● <i>those with an Education, Health and Care Plan</i> ● <i>a group of children considered locally, including by settings and local authorities, to be 'otherwise vulnerable'</i> ● children known to children's social care services in the past ● children whose home circumstances might be 	<p>L</p>	

		<i>particularly challenging because of domestic abuse, parental offending, adult mental health issues, and drug and alcohol addiction</i>		
Attendance Restrictions		<p>Attendance restrictions will only be considered as a last resort. High quality remote education will be provided for all children not attending. Places will be prioritised for pupils in line with current guidance</p> <ul style="list-style-type: none"> • Early years settings: “If attendance restrictions are needed, vulnerable children and children of critical workers should be allowed to attend.” • Primary Schools: “If some attendance restrictions are needed, all vulnerable children, children of critical workers, children in reception, year 1 and year 2 should still be allowed to attend. If, by exception, attendance is restricted further, vulnerable children and children of critical workers should still be allowed to attend.” <i>Contingency Framework: Education and Childcare Settings (DFE, 25 June 2021)</i> • Where pupils have EHCPs and cannot attend school a risk assessment will be undertaken to assess if they are safer at home or in school. • Breakfast clubs, after school clubs and wrap around care will be reviewed and guidance referred to when making a decision as to whether children can access them or not. 		